

Hawaii's Federal Bonding Program (FBP) Flowchart



Starting Point

- Employer Inquiry
- Applicant Inquiry
- Referral by partner agency



- AJC Staff & Partner Agencies**
- 1) Conduct outreach;
 - 2) Promote the FBP; and
 - 3) Obtain the following information:
 - applicant background
 - employer info
 - start date



- WDD Agency**
- 1) Explain/Assist employers and applicants; and
 - 2) Purchase and certify issuance of bonds

- Insurance Provider**
- 1) Issues Fidelity Bond to employer; and
 - 2) Coverage begins.

- AmericanJobCenter**
- 1) Obtain FB Certificate; and complete, sign and mail certificate to Insurance Provider
 - 2) Provide copies to:
 - AJC;
 - Employer; and
 - WDD Agency