

2022 OPEN TO THE PUBLIC SITE LIST – As of 1/9/2022
ALL SITES CLOSED ON STATE AND FEDERAL HOLIDAYS

MASKS REQUIRED AT ALL SITES – SOME SITES REQUIRE VACCINATION

READ ALL INSTRUCTIONS BELOW AND FOR EACH SITE CAREFULLY
THERE WILL BE NO EXCEPTIONS TO THE RULES AS LISTED

DROP OFF: You will show your Picture ID and Social Security Cards (for everyone who will be listed on the tax return). You will need to submit a completed Intake Form. You will also need to bring ORIGINALS OF YOUR TAX DOCUMENTS AND ONE COPY OF THOSE TAX DOCUMENTS.

EXAMPLES OF TAX DOCUMENTS: W-2, Social Security benefits statement, Unemployment Benefits statement, Retirement Benefits (1099-R), Interest Earned (1099-INT), Dividends Earned (1099-DIV), 1099-MISC or 1099-NEC for work done as an independent contractor or self-employed, Mortgage Interest and Real Property Taxes paid on a home that you live in, etc.

IF YOU ARE SELF-EMPLOYED, you must have a general excise tax license and have all of your income and expenses calculated

PICK UP: The volunteer will review the return with you. If the return is accurate, you will sign a Form 8879 to allow for the e-filing of your return with the IRS and the State. We will give you a hard copy of your tax return for your files. If your spouse passed away in 2021 and you are filing a joint return, you cannot e-file your State return. We will give you an extra hard copy for you to mail to the State Tax Department.

WE DO NOT DO RETURNS FOR:

- Landlords or anyone who owns or sold **investment** real estate
- Partnerships, Corporations, Multi-member LLCs, recipients of K-1 forms that show income
- Farming or Fishing Businesses
- Military active duty (this requires special certification)

- Any business with employees or that is claiming a loss, even if it's a sole proprietorship
- Anyone who is not a Hawaii resident - Resident aliens must have a green card and Social Security Card
- Anyone who has a visa (this requires special certification)

OAHU

Honolulu – 96813

HAWAII STATE CAPITOL

415 South Beretania Street, Third Floor

ONLY ON FOLLOWING DATES:

Saturday, January 22 **(DROP OFF ONLY)**

Saturday, January 29 **(PICK UP ONLY)**

9:30am – 1:30pm

Call (808) 450-4351

APPOINTMENT REQUIRED – NO WALK INS

Honolulu – 96816

HONOLULU COMMUNITY ACTION PROGRAM (Leahi District Service Center)

1915 Palolo Avenue

DROP OFF – PICKUP THE FOLLOWING WEEK

Tuesdays and Thursdays, 9:00am – Noon

Call (808) 732-7755 – APPOINTMENT REQUIRED

Start: 2/01 – End: 4/01

Honolulu – 96817

HONOLULU COMMUNITY ACTION PROGRAM (Kalihi-Palama District Service Center)

1555 Haka Dr. Unit #2408

DROP OFF – PICKUP THE FOLLOWING WEEK

Tuesdays and Thursdays, 10:00am – 3:00pm

Call (808) 847-0804 - APPOINTMENT REQUIRED

Start: 2/01 – End: 4/01

HAWAII FEDERAL CREDIT UNION

1244 Kaumualii Street

DROP OFF – PICKUP THE FOLLOWING WEEK

Mondays – Fridays: 9:00am – 1:00pm (Closed Monday, Feb 21, 2022)

Saturdays: 9:00am – Noon (Closed Saturday, March 19, 2022)

Call (808) 441-4285 – APPOINTMENT REQUIRED

Start: 2/01 - End: 4/08

LANAKILA MP SENIOR CENTER

1640 Lanakila Avenue

DROP OFF – PICKUP THE FOLLOWING WEEK

Saturday, Feb 5 (Drop Off)

Saturday, Feb 12 (Pick and Drop Off)

Saturday, Feb. 19 (Pickup and Drop Off)

Saturday, Feb. 26 (Pickup Only)

11:30am – 2:30pm

Call (808) 450-4351

APPOINTMENT REQUIRED – DO NOT CALL LANAKILA DIRECTLY

PROOF OF VACCINATION REQUIRED

Hawaii Tax Help at PALAMA SETTLEMENT

810 N. Vineyard Blvd.

DROP OFF – PICKUP THE FOLLOWING WEEK

Thursdays, 2:30pm to 4:30pm

Call (808) 836-1616 – APPOINTMENT REQUIRED

DO NOT CALL PALAMA SETTLEMENT DIRECTLY

PROOF OF VACCINATION REQUIRED

Start: 2/03 - End: 3/24

Honolulu – 96819

ALU LIKE, INC. – Central

2969 Mapunapuna Place, Suite 200

DROP OFF – PICKUP THE FOLLOWING WEEK

Wednesdays, 3:00pm – 6:00pm

Call (808) 450-4351 – APPOINTMENT REQUIRED

Start: 1/25 – End: 4/12

OAHU – Windward

Kaneohe – 96744

**HONOLULU COMMUNITY ACTION PROGRAM
(Windward District Service Center)**

47-232 Waihee Road

DROP OFF – PICKUP THE FOLLOWING WEEK

Tuesdays and Thursdays, 9:00am – Noon

Call (808) 239-5754 – APPOINTMENT REQUIRED

Start: 2/04 – End: 4/09

OAHU – Central/Leeward

Aiea – 96701

**HONOLULU COMMUNITY ACTION PROGRAM
(Central District Service Center)**

99-102 Kalaloa Street

DROP OFF – PICKUP THE FOLLOWING WEEK

Tuesdays and Thursdays, 9:00am – Noon

Call (808) 488-6834 – APPOINTMENT REQUIRED

Start: 2/04 – End: 4/09

HICKAM FCU

1260 Kuala Street

DROP OFF – PICKUP THE FOLLOWING WEEK

Tuesdays and Thursdays, 10:00am – 3:00pm

Call (808) 423-1391 – APPOINTMENT REQUIRED

Start: 2/11 – End: 4/09

Waianae – 96792

HONOLULU COMMUNITY ACTION PROGRAM (Leeward District Service Center)

85-555 Farrington Highway

DROP OFF – PICKUP THE FOLLOWING WEEK

Mondays, Wednesdays and Fridays

9:00am – Noon

Call (808) 696-4261 – APPOINTMENT REQUIRED

Start: 2/03 – End: 4/10

INPEACE

87-790 Kulauku Street A129

DROP OFF – PICKUP THE FOLLOWING WEEK

Mondays to Thursdays, 9:00am – 7:00pm

Call (808) 696-5556 – APPOINTMENT REQUIRED

Start: 2/03 – End: 4/03

HAWAII ISLAND

Hilo – 96720

HAWAII TAX HELP

1990 Kinoole Street

DROP OFF – PICKUP THE FOLLOWING WEEK

SITE OPENED ON FOLLOWING DATES from 9:30am – 2:30pm

Saturday – March 5 (**DROP OFF ONLY**)

Saturday – March 12 (**PICKUP, DROP OFF**)

Saturday – March 19 (**PICKUP, DROP OFF**)

Saturday – March 26 (**PICKUP ONLY**)

Call (808) 450-4351 (Oahu number)

BY APPOINTMENT ONLY – NO WALK INS

PROOF OF VACCINATION REQUIRED

MAUI

Kahului – 96732

VALLEY ISLE COMMUNITY FEDERAL CREDIT UNION

160 Paahana Street

DROP OFF – PICKUP THE FOLLOWING WEEK

ONLY ON FOLLOWING DATES:

Saturday, Feb. 26 – Drop Off Only

Saturday, Mar 5 – Pick Up Only

9:30am – 1:30pm

Call (808) 872-3130 – APPOINTMENT REQUIRED

MOLOKAI

Kaunakakai

ALU LIKE, INC.

10 N. Mohala Street

DROP OFF – PICKUP

Wednesday, Feb. 16, 2022

Wednesday, March 2, 2022

9:00am-2:00pm

Call (808) 450-4351 (OAHU NUMBER)

Start: 2/16 - End: 3/2

KAUAI

Lihue – 96766

HAWAII TAX HELP – Kauai

Hosted at the Kamehameha Schools Kauai Resource Center

3201 Akahi Street - (next to Tip Top)

DROP OFF – PICKUP THE FOLLOWING WEEK

February 1st to April 1st

Mondays-Thursdays from 4:00PM to 6:00PM

APPOINTMENTS REQUIRED – READ THE INSTRUCTIONS BELOW

This is a drop-off/pick-up site only. At the drop-off appointment, you will meet with an IRS certified volunteer who will review your tax paperwork and scan your documents to be sent securely and electronically to Hawaii Tax Help's IRS certified volunteer preparers. When your taxes are complete and ready, we will make contact with you for a pick-up appointment where we will quality review your taxes with you, print and sign your returns.

Step 1

Make an appointment online at [VITA at Kamehameha Schools Resource Center](#)

- Pick an appointment date and time.
- Remember to bring all tax documents to your appointment.
- For faster service, print and complete a VITA Intake form here: <https://www.irs.gov/pub/irs-pdf/f13614c.pdf> or complete an intake sheet at your appointment.

Step 2

Due to the COVID19 pandemic, the host (Kamehameha Schools) has implemented health and safety requirements. All visitors and customers must complete a COVID screening prior to entry to the facility found here: <http://wellness.ksbe.edu>. Your screening results will be emailed to you. Please show a staff

member at the facility the email results upon arrival. All visitors and customers must wear a facemask and practice social distancing. Only one customer will be allowed into the office at a time.

There are **NO EXCEPTIONS** to the required health and safety requirements. Mahalo for your cooperation, understanding and helping to keep everyone safe and healthy.